

STUFF THE BUS 2023



Your business is invited to participate in United Way of San Luis Obispo County's 15th Annual Stuff the Bus! Stuff the Bus is an annual donation drive for new school supplies, which are distributed throughout San Luis Obispo County schools. Our 15th annual event will take place in August 2023 at local businesses in San Luis Obispo County. During the scheduled bus hours United Way volunteers stand outside the stores and hand out shopping lists, then collect the school supplies, sort and count, and store them in a school bus.

It's easy for your workplace to get involved! Just following these five simple steps:

1. SAVE THE DATE



Workplaces are encouraged to have their collection sites open anytime **between July 1 and August 11th, 2023**. Send an email to lindawingert@unitedwayslo.org and let us know the dates you have chosen and if your site will be open to the public or if it is only for employees. If it will be open to the public, we will list your business and contact name and address on our website as a collection site.

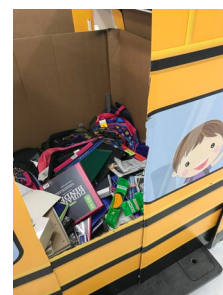
2. BUILD YOUR TEAM

Is this a staff teambuilding event, or can clients, customers and the public donate, too? Decide what's best for your company culture. If you decide to keep it closed, we won't share your address on our website.



3. SET UP

Find a visible location to collect the school supplies. Use a basket, plastic tote, reusable bag, or get creative with a cardboard box. Don't forget to post supply lists nearby, and plan ahead for additional storage in case your box overflows. Supply lists are available to download on our website.



4. SPREAD THE WORD

Send emails, hang posters or make announcements at staff meetings to let everyone know when and where to bring the donations. Posters and flyers will be available to download on our website.



5. STUFF THE BUS

To ensure proper delivery to schools, all donations must be counted (see attached inventory sheet) and delivered to United Way of San Luis Obispo County (or an event school bus) **by Friday, August 11th**. If you notify us in advance, we may meet you at the school bus to take photo to share on social media, and you may even get television coverage!

Thank you for helping us STUFF THE BUS!

Follow us on Social Media
Facebook.com/unitedwayslo
Instagram @unitedwayslocounty
#stuffthebus #liveunited



Questions?

Contact Linda Wingert at
lindawingert@unitedwayslo.org
(805) 541-1234

2023 Stuff the Bus Workplace Collection Site – Registration Form

*Please complete the business information following:

Business/Collection Site Name: _____

Contact Name: _____ email: _____

Address: _____ Phone: _____

Workplace Collection Site Plan (will you create your own collection box, will you have teams, etc.) _____

Dates of Workplace Collection: (Start/End) _____

Open to Public / Employee Only / Both (please circle one)

If your business would also like to Sponsor Stuff the Bus please select which sponsor level (see attached sponsor packet)

- ☐ Gold Level Donation
- ☐ Silver Level Donation
- ☐ Bronze Level Donation
- ☐ Volunteer Sponsor or Group
- ☐ Workplace Collection Site

Check enclosed: Yes _____ No _____

Pay via CC: M/C _____ VISA _____ AMEX _____ DISC _____ CC# _____

CC Exp Date: _____ CVV (3-digit security code): _____

Print Name on CC: _____ Signature: _____

Billing Address for CC: _____

Email Address for Receipt: _____

Special Instructions: _____

*For Workplace Collection Site hosts, please contact Linda Wingert (lindawingert@unitedwayslo.org) or call 805-541-1234 for any questions.

CHANGING THE ODDS



United Way of
San Luis Obispo County



2023 15th Annual STUFF THE BUS School Supply Drive

Donation / Supply Inventory

Please take inventory of the supplies collected and provide a TOTAL count to United Way staff or volunteers when dropping off your donations. Thank you!

| | | |
|--------------|---------------------------------------|-----------------|
| COMPANY | | |
| ADDRESS | | |
| CONTACT NAME | | |
| EMAIL | | Phone# |
| Check | SUPPLY | QUANTITY |
| | Backpacks (Teen/Adult) | |
| | 1" and 3" Binders | |
| | 3-subject Lined Notebooks | |
| | Colored Pencils | |
| | Composition notebooks | |
| | Crayons | |
| | Dry Erase Markers | |
| | Erasers | |
| | Facial Tissues | |
| | Flash Drives | |
| | Glue Sticks | |
| | Graph Paper | |
| | Graphing Calculators | |
| | Hand Sanitizer | |
| | Highlighters | |
| | Index Cards | |
| | Loose leaf paper (college ruled) | |
| | Loose leaf paper (wide ruled) | |
| | Mechanical Pencils | |
| | Pencil Pouches | |
| | Pencils | |
| | Pens | |
| | Rulers | |
| | Sharpeners | |
| | Spiral notebook (college ruled) | |
| | Spiral notebook (wide ruled) | |
| | Washable/Color Markers | |
| | Weekly Planners | |
| | Weekly Planners | |
| | White Out | |
| | Other (please list on back if needed) | |

PLEASE NOTE THE FOLLOWING WHEN PROVIDING TOTALS:

- Count by PACK: Markers, Crayons, Colored Pencils, Pens, Pencils
- Count INDIVIDUALLY: Scissors, Glue Sticks, Erasers, Highlighters

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